

SUBDIVISION REGULATIONS VARIANCE APPLICATION
PENNINGTON COUNTY, SOUTH DAKOTA

PC Meeting Date: _____
BCC Meeting Date: _____

Fee Paid: _____

1. APPLICANT: _____ DAYTIME PHONE: _____
MAILING ADDRESS: _____

OWNER: _____ DAYTIME PHONE: _____
MAILING ADDRESS: _____

AUTHORIZED AGENT: _____ DAYTIME PHONE: _____
MAILING ADDRESS: _____

2. SUBDIVISION REGULATION VARIANCE(S) REQUESTED: _____

EXISTING LEGAL DESCRIPTION: _____

PROPOSED LEGAL DESCRIPTION: _____

LANDMARK LOCATION/ADDRESS: _____

PROPOSED LAND USE: _____ SITE ZONING: _____

3. THE OWNER, APPLICANT, OR AUTHORIZED AGENT, ACKNOWLEDGES: That he / she has read and received a copy of the instruction sheet and this application form concerning the filing and hearing of this matter; that he / she authorizes the Pennington County Planning Department staff and designees to enter onto and inspect the above-described property; and, that he / she has been advised of the fee requirements and they have been paid on _____.

Signature of APPLICANT OR AGENT

Signature of LANDOWNER

Subscribed and sworn to before me this _____

Subscribed and sworn to before me this _____

Day of _____, 200__.

Day of _____, 200__.

Notary Public for the State of South Dakota
My Commission Expires: _____

Notary Public for the State of South Dakota
My Commission Expires: _____

**PENNINGTON COUNTY
PLANNING DEPARTMENT**
315 St. Joseph Street, Rapid City, SD 57701
(605) 394-2186

**SUBDIVISION
REGULATION
VARIANCE PROCEDURE**

The Filing Fee for a Subdivision Regulation Variance is \$250.00

1. Discuss the proposed variance to the Subdivision Regulations with County Planning staff member(s).
2. Fill out a Subdivision Regulation Variance application form provided by the County Planning Department. The application must state the requested variance to the Subdivision Regulations and the physical hardship which precludes the applicant from meeting the requirements of the Subdivision Regulations. The staff member will assign the date of the Planning Commission and County Commission meetings for the Subdivision Regulation Variance request.
3. Staff reviews the request and prepares a staff report. You will be provided with a copy of the staff report and agenda for the Planning Commission meeting at which your request will be considered. It is recommended that the petitioner or a representative attend the Planning Commission meeting to answer any questions. The Planning Commission action is in the form of a recommendation to the County Board of Commissioners. The Board of Commissioner's action is final, although their decisions may be appealed through the Circuit Court.