



The Application Fee for a Construction Permit is \$250.00

A. CONSTRUCTION PERMIT REQUIRED

A Construction Permit shall be required for any excavation, clearing, or land disturbances greater than or equal to 10,000 square feet.

B. EXEMPT ACTIVITIES FOR CONSTRUCTION PERMITS

A Construction Permit is not required for the following:

- Work in lands zoned General Agriculture District for construction that is agriculturally related.
- Clearing for a Fire Mitigation Plan.
- Construction Activity covering an area of less than 10,000 square feet.

Exempt activities from Construction Permits may still require other federal, state or county permits.

C. SUBMITTAL REQUIREMENTS:

Submit one (1) set of drawings (minimum map size 8½"x11") for review with the following information required to be shown on the plans:

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| <ul style="list-style-type: none"> <input type="checkbox"/> All property lines <input type="checkbox"/> Complete legal description <input type="checkbox"/> Address of property <input type="checkbox"/> Identify all existing structures on property <input type="checkbox"/> Designated entry point <input type="checkbox"/> Building setback dimensions from property lines for existing structures <input type="checkbox"/> Location of utilities on property <input type="checkbox"/> Scale of drawing <input type="checkbox"/> Name, address, and telephone number of the applicant and person who prepared the Site Plan or StormWater Pollution Prevention Plan (SWPPP) <input type="checkbox"/> Mud Tracking measures | <ul style="list-style-type: none"> <input type="checkbox"/> Identify the area(s) to be disturbed <input type="checkbox"/> Floodplain designation (include dimensions) <input type="checkbox"/> Location of storm water inlets (if located with designated MS4 area) <input type="checkbox"/> Concrete washout area (if required) <input type="checkbox"/> Existing and proposed slopes <input type="checkbox"/> Measures to protect nearest downstream storm water inlets (if located with designated MS4 area) <input type="checkbox"/> Measures to protect downstream water bodies. Include ephemeral, intermittent & seasonal water bodies <input type="checkbox"/> Measures to protect drainage areas |
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D. STABILIZATION PRACTICES

A written description and schedule of interim and permanent stabilization practices, a record of dates when major grading activities occur, when construction activities temporarily or permanently cease on a portion of the site, and when stabilization measures are initiated.