

Pennington County Fire Service Board Meeting

October 14, 2009

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Vice Chair person Kendall Kjerstad called the Pennington County Fire Service Board meeting to order at 7:00 PM in the EOC Room in the basement of the County Courthouse. Members present were: Leah Thibeau, Denny Gorton, Ray Bubb, Joe Tjaden, Nancy Trautman, Anthony Carbajal, Lee Scott, Paul Johnson and Dennis Mallow. Guests, Paul Smith, Rockerville VFD; Duane Hofer, North Haines VFD; Rob Lehmann, North Haines VFD; Mark Enright, Western Dakota Tech; Tim Kobes, Rapid Valley VFD and Brent Kolstad, SDOEM.

PAST MEETINGS MINUTES: Motion Tjaden, and second Scott to approve the September 9, 2009 minutes. Motion Carried.

BUDGET REPORTS: Motion Mallow, and second Tjaden to approve the budget Motion Carried.

COMMITTEE REPORTS:

Pro-Active: (Tjaden, Chair; Stephens, Carbajal)

a. Recruitment and Retention-

- (i) Training Committee – Johnson, Chair; Bubb, Stadel, Barrows- Bubb is still trying to get his group together for a meeting.
- (ii) Marketing/Recruitment Committee – Gorton, Chair; Smith, Sortland, Venable- Gorton reported that a flyer has been created and will be posted on the County Fire webpage. The flyer will be similar to a questioner, tutorial that can be filled out online and will be sent to either Denny or Leah's email for review. It was said that one of the next steps will be to send the information that we want displayed on the electronic billboards to the company.
- (iii) Retention Committee- Hofer, Chair; Schmidt, Hodge, Mantei – Hofer reported that he has been compiling up a rough draft to be send out to the Chiefs for review and input.

b. Digital Radio Conversion- Gorton will be sending out a letter to the Chiefs at the end of next week and is still making himself available to come out and meet with the departments if they have any questions about the conversion.

c. Regional Fire Training Site Long Term Plans- Tjaden said that they are still working on the ventilation system. It was also said that there is a draft letter that was written to try to keep the training tower at the current site.

Accident Review: (Schmidt- Chair, Light, Johnson)

- a. Committee Report – Nothing at this time.

OLD BUSINESS:

Regional AFG Communications: Nothing at this time.

Vehicle Maintenance Contracting: Mallow said that they are in the process of combining four to five different job descriptions to create one. The group has a meeting scheduled for next Wednesday to get everything in place so that a proposal can be made at next months meeting.

Cell Phone Texting: Nothing at this time.

Capital Improvement Projects: Nothing at this time.

Paging upgrades: Gorton said that Adam will be at next months meeting to discuss the digital radio project. Zone west was worked on Friday by Adam if you notice any interruptions please contact Denny at his office with any problems.

Other:

NEW BUSINESS:

Commissioners Report: Trautman wanted to thank the EMT's that responded when Commissioner Kjerstad collapsed after a meeting. He is doing better and is up walking now and starting to eat a little. Trautman also wanted to make everyone aware that some of the county departments will be moving offices starting with Equalization moving to a rented building out side the court house. The Auditors office will move where Equalization is now and Human Resources will move up by the Treasures office.

Emergency Management Report: Carbajal wanted to thank those departments that showed up and participated in our first annual preparedness fair at the mall. Carbajal also mentioned that we are in the final process of the finalizing the 08 homeland security grant. Next month we will have a regional meeting to disuse the funds available and the guide lines for the 2009 grant year.

Five Year Plan Departments: Silver City, Scenic, Wasta and Box Elder are available this year to purchase PPE gear and all invoices will need to be submitted by the November meeting and must be purchased by December. Each department can spend up to four thousand dollars.

Mobile & Portable radios purchased with PSIC funds: Gorton reported that the county and city purchased about 200-300 mobile and portable radios. County fire received 11 mobiles and 25 portables. A letter will be sent out to the Chiefs and assistant chiefs with instructions on how to put in a request for the radios. All request submitted will be reviewed and approved by the Board.

Other:

NEW REQUESTS: Nothing at this time

REQUESTS TO BE ACTED ON:

ADJOURNMENT: There being no further business, motion Tjaden, Second Johnson to adjourn.
Carried