

Pennington County Fire Service Board Meeting

December 10, 2008

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Vice-Chairperson Kendall Kjerstad called the Pennington County Fire Service Board meeting to order at 7:00 PM in the EOC Room in the basement of the County Courthouse. Members present were: Denny Gorton, Lee Scott, Jim Light, Joe Tjaden, Leah Thibeau, Ray Bubba, Steve Keegan, Anthony Carbajal, Paul Johnson, Kendall Kjerstad and Joel Stephens. Guests Tim Kobes, Rapid Valley VFD; Brent Kolstad, SDOEM; Mark Enright, Western Dakota Tech and Paul Smith, Rockerville VFD.

PAST MEETINGS MINUTES: Motion Johnson, and second Carbajal to approve the November 12, 2008 minutes. Motion Carried.

BUDGET REPORTS: Motion Johnson, and second Scott to approve the budget. Motion carried.

COMMITTEE REPORTS:

Pro-Active: (Tjaden, Chair; Stephens, Carbajal)

- a. Recruitment and Retention- There was some discussion on the data that was collected from the on line survey. Kjerstad has all the information and will be sending it to Paul Smith so that they can figure out a way to compile all the data.
- b. Digital Radio Conversion- Tjaden said that we will be waiting until the first of the year to discuss this topic.

Accident Review: (Schmidt- Chair, Light, Johnson)

- a. Committee Report – Gorton said there were 4 claims this month; one tripped over a fire hose, one pulled shoulder, and two separate firefighters had fallen on ice.

OLD BUSINESS:

VoTech Fire Science Amount Expended in 2007 & 2008: Leah reported that from November 2007 thru December 2008 the board has paid a total of \$13,800.00 out of the \$16,000.00 designated towards Vo-tech Fire Science training program improvements. As stated there was a total of \$2,200.00 of unspent dollars and this unspent amount will revert to the budget. Enright will resubmit a new project list in early 2009.

Work Comp Coverage While Using ATV'S: Gorton mentioned that he spoke with Claims Associates and ATV riders are covered under the workman's comp while using an ATV on duty. It was also said that there is no special class or license required. Rapid City Fire does do ATV safety classes if any department is interested. Those classes run only about a half day.

Other: Keegan has submitted a revised request from Whispering Pines VFD for a brush/urban interface truck. Keegan would also like to request that the board review the policy on getting requests submitted earlier than October or the end of the year for budgeting purposes. Gorton reminded the board that all vehicle requests were deferred until the January 2009 meeting.

NEW BUSINESS:

Commissioners Report: Nothing at this time.

Emergency Management Report: Carbajal wanted to let everyone know that Pam Buck had passed away last Friday December 5th. Pam's memorial service will be Saturday December 13th at the First Presbyterian Church in downtown Rapid City. Several of those at the meeting expressed their sorrow of Pam's passing and how Pam always was trying to assist all the fire departments, search & rescue or ambulances with grant funds or any way she could.

Election of Board Member for 2009: Gorton wanted to let the Fire Chiefs know that the following districts will be open for election and the board will need to be informed in writing to whom you wish to appoint by end of Old Business in January. The Fire Service Board will not fill open positions by appoint; only the fire chiefs can fill the positions.

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East District- Kjerstad, eligible to serve one more term

East Central District- Tjaden, eligible to serve one more term

West Central District-Keegan, not eligible to serve another term

West District- Light, eligible to serve one more term

Employer Thank You in Hill City, Wall and the RC Journal: Gorton reported that last year in December we had sent out a thank you to the employers of our Fire Fighters. We are a little late for a Christmas ad this year but could do a New Years thank you instead. Motion Carbajal to run all three ads again. Second Johnson. Motion Carried

EMS Protocol Change on Accidents with Unknown Injuries: Kobes wanted to make sure the board was aware of the new change. A Rapid City Fire Dept. ambulance will no longer be dispatched to reports of non injury motor vehicle accidents. The RCFD ambulance will still be dispatched to reported roll over calls and others depending on the probable nature of injury. This new protocol went into affect last month. Gorton also mentioned that there will be a meeting held Friday with county dispatch to discuss new protocol.

Other: Smith handed out a flyer for the Joint Training Exercise being held Saturday January 24th. Smith is looking for instructors to fill a few open spots. Please get in touch with Smith prior to the exercise date for more information. Smith also mentioned that an ICS 300/400 will be schedule for some time in January. Lastly Smith wanted the board to be aware that the automatic mutual aid was in place and finalized in mid October. The system worked out very well with the past two structure fire calls where mutual aid was required.

NEW REQUESTS: Gorton reported that a request was submitted by the Scenic Fire Department; requesting reimbursement of their insurance on the 5 department vehicles. The total request for reimbursement is \$1,232.00. Motion Tjaden to table the request until Scenic can provide justification in a letter form or attend the January meeting to answer questions. Second Keegan. Motion carried.

REQUESTS TO BE ACTED ON:

Five year plan requests from:

Hermosa VFD

Rapid Valley VFD

Rockerville VFD

Whispering Pines VFD

Gorton noted that generally the Five Year Plan requests are submitted much earlier, but he had over looked it for the past two meetings, and the FSB had to get a budget supplement approved by the Commissioners. The budget supplement, from cash reserves, was approved on Dec. 2 and Gorton said he contacted the fire chiefs. It was agreed that if the departments had purchased PPE during the year that would qualify towards this request. Paper work was received from Hermosa, Rockerville and Whispering Pines. Rapid Valley explained their PPE was on order and should be here before Dec 31. Motion Kjerstad to approve up to \$4,000.00 to each department for PPE supplies. Second Bubb. Motion Carried.

ADJOURNMENT: There being no further business, motion Keegan, second Scott to adjourn. Carried.