

Pennington County Fire Service Board Meeting

January 13, 2010

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Vice-Chair person Kendall Kjerstad called the Pennington County Fire Service Board meeting to order at 7:00 PM in the EOC Room in the basement of the County Courthouse. Board members present: Kendall Kjerstad, Dennis Mallow, Lee Scott, Paul Johnson, Ray Bubb, Alexa White, Nancy Trautman and Dennis Gorton.

See attached list for guests and visitors.

PAST MEETINGS MINUTES: Motion by Johnson, seconded by Mallow to approve the Nov 11 and Dec 9 meeting minutes. Carried.

BUDGET REPORTS: Budget reports were presented for Title III and Fire 2009 year end. Motion by Johnson to accept, second Mallow. Carried.

COMMITTEE REPORTS:

Pro-Active: (Tjaden, Chair; Stephens, Carbajal)

a. Recruitment and Retention-

- (i) Training Committee – (Johnson, Chair; Bubb, Stadel, Barrows): Bubb said that the document for training is in progress and should be available for Feb meeting to review.
- (ii) Marketing/Recruitment Committee – (Gorton, Chair; Smith, Sortland, Venable): Smith and Gorton said the “recruit firefighter” form is ready, and that the electronic billboard info is ready. This will be done in the next two weeks.
- (iii) Retention Committee- (Hofer, Chair; Schmidt, Hodge, Mantei): Hofer asked if the retention info had been mailed to the fire departments. Gorton said he would mail it out in the next week to Chiefs, Asst. Chief’s and Capts for departments to review and use.

- b. Regional Fire Training Site Long Term Plans- (Bubb, Tjaden, Scott, Jaros, Enright): It was reported that the long term plans are in progress and that most likely the fire science program will stay at its current location.

Accident Review: (Schmidt- Chair, Light, Johnson)

- a. Committee Report – Nothing at this time.

OLD BUSINESS:

Regional AFG Communications: Nothing at this time.

Vehicle Maintenance Contracting: Mallow said that the drafts are almost ready and will be presented to the Board at the February meeting.

Cell Phone Texting: Gorton reported that he and the IT dept have been able to go through the process of adding firefighters cell phones to receive email text pages. Gorton asked that only the fire chiefs provide the list with name, cell phone and carrier. He also stated that we will page only firefighter's not family members and that changes are up to the individual. It was also noted that this is only a secondary means of notification and paging still remains the primary method.

Residential Sprinkler Demo Progress Report: Gorton reported that there was approximately \$3000 left of the allocated funds in 2009 and that the doors were being cut, and then it will be taken to RCFD where the firefighters there will work on finishing the interior. At the Feb meeting the Board will need to decide how much money they will allocate to the residential sprinkler trailer project.

Paging upgrades: There was open discussion about which system, sequential or simulcast, the board would like to see used for paging. After short discussion about the estimated costs, motion by Johnson, seconded Kjerstad to continue using the sequential paging system. Carried.

Mobile & Portable Radios Request: There were a total of 37 requests for the 24 portable radios and 15 requests for the 11 mobiles. There was clarification on the number of radios North Haines was requesting. Gorton proposed how he felt the radios could be distributed giving most departments some equipment.

Motion by Johnson, seconded by Mallow to distribute as follows: portables, 3 New Underwood, 1 Quinn, 3 Rochford, 3 Wasta, 3 Whispering Pines; mobiles 1 Rockerville, 4 Wasta. Motion defeated. General discussion followed on different ways to distribute the radios and which departments had their requests in by the Dec 4 deadline.

Motion by Scott, seconded by Mallow to give those departments that had requests in by Dec. 4 the number of radios requested; portables, 6 New Underwood, 3 Quinn, 3 Rochford, 6 Wasta and 3 Whispering Pines; mobiles, 1 Rockerville, 4 Wasta. Motion carried.

Motion by Mallow, seconded by Scott to distribute the remaining portables as follows: 1 Hill City, 2 Johnson Siding. Motion carried.

Motion by Mallow, seconded by Johnson to distribute the remaining mobiles as follows: 2 Hill City, 2 Johnson siding, 2 Rapid Valley. Motion carried.

Other:

NEW BUSINESS:

Seating of New Board Members: At this time the following were seated as Board members from their respective districts:

East District – Chuck Schulz, Wall VFD

East Central District – Paul Johnson, Hermosa VFD was reappointed

West Central District – Gary Sortland, Rockerville VFD was appointed

West District – from the West District members attending they apparently have appointed Rita Chapman, Silver City VFD

Elections: Motion by Johnson, seconded by Mallow to elect Kendall Kjerstad as Chair. Carried. Motion by Scott, seconded by Mallow to elect Paul Johnson as Vice-chair. Carried. Motion by Johnson, seconded by Mallow to elect Joe Tjaden as Recording Secretary. Carried.

Commissioners Report: Nancy had a short report at this time.

Emergency Management Report: White asked those departments that hadn't furnished their ICS training to please do so.

Life Flight Paging; Black Hills life flight is asking for permission to be dispatched on the Pennington County alpha numeric paging system currently being used by most Pennington County fire and EMS agencies. Motion by Mallow, seconded by Scott to allow Life flight to be paged on the County Fire A/N paging system with no costs to be paid by County Fire. Carried.

County Wide Mutual Aid:

There was discussion on the County wide mutual aid agreement that departments signed in 2000. It was pointed out that the agreement says the assisting department is to provide properly trained and equipped personnel. It was suggested to change the wording to include must be certified structural firefighter, have basic wildland firefighter, and ICS 100, 200, 700. Motion by Johnson, seconded by Mallow to make these draft changes, send to the fire chiefs for their input and continue discussion at the Feb Board meeting. Carried.

Title III Funding & Expenditures: General discussion about the oversight of the Title III funds as it relates to wildland classes and who is responsible for the wildland training. State Wildland Fire Suppression needs to contract with a recognized group or agency to validate higher level training classes. A copy of the job description for facilitator and instructor were handed out. The Board felt

they needed to be responsible for the oversight along with the Fire Administrator of Title III funds. Motion by Johnson, seconded by Mallow to continue this item to the February meeting. Carried.

2010 Projects: The Board will need to determine which projects it wants to provide assistance in 2010, such as the Regional Fire Training Facility at Vo-tech, residential fire sprinkler trailer and others. These would be in addition to the paging repeater replacement for 2010. This will be discussed at the Feb. Board meeting.

NEW REQUESTS:

Title III request to host S300, S330 and S336 wildland classes by Casey Warren. Casey Warren asked that this request be withdrawn at this time.

Title III request for several items for Search & Rescue. Some discussions about the items requested and the need to justify the usage on BH National Forest Land. Gorton explained how the Title III program is for the current year and what regulations must be followed. One change from the past is the formation of a Resource Advisory Committee (RAC) by the US Forest Service. The RAC must review projects. Motion by Johnson, seconded by Scott to forward the requests from Search & Rescue to the RAC. Carried.

Scenic Insurance Reimbursement: Mike Lehrkamp, Scenic Fire Chief presented a request for \$1199 for reimbursement for vehicle insurance for 2009. It was discussed that when the FSB quit paying the insurance on vehicles for fire departments that some departments may not be able to afford the premiums and they would have the right to request assistance from the FSB. Motion by Mallow, seconded by Kjerstad to allow up to \$1199 reimbursement to scenic VFD for vehicle liability insurance. Carried.

REQUESTS TO BE ACTED ON:

ADJOURNMENT: There being no further business, motion by Johnson, seconded by Kjerstad to adjourn.

**2010 FIRE SERVICE BOARD MEETING
JANUARY 13, 2009 – 7 P.M. -- PENNINGTON COUNTY EOC**

	NAME	AGENCY	EMAIL ADDRESS (UNLESS OTHERWISE NOTED)
1	DENNY GORTON	CO FIRE	denfils
2	TIM KUBES	Rapid Valley	"
3	Duane Hofes	W HVFD	
4	Nancy Wagner	DAV	
5	CASEY WARREN	RVFD	
6	CARLY SOUTHWELL	RE, VTD	
7	Ken Orrick	W PVFD	keno-orrick@yahoo.com
8	BRUCE JENSEN	WPUFA	Bruce@LINDEXCO.COM
9	Brent Holstad	WHVFD	
10	PAUL SMITH	RK VFD	
11	CRAIG CAMERON	HCVFD	
12	Josh Van Vleet	HCVFD	
13	Dennis Mallow	BH VFD	
14	JAMMY STADEL	PCSAR / HVFD	
15	Justin Taylor	PCSAR	
	Andrew Randazzo	PCSAR	
	Matt Thompson	NHVFD	
	Rob Lehmann	WHVFD	
	DAN Hodae	NHVFD	

LEE SCOTT	KEYSTONE WST DST.
Paul Johnson	HERMOSA/RCFO
Ray Bubb	SD WFS
TOM JAMES	WDT FIRE
Mark Enright	Rapid City FD
Alexa White	RCPCEM
Kendall Kjerstad	WASTA VFD -
Nancy Trautman	County Commission
Jerry Schulz	Wasta VFD
Les Heinrich	Scenic
Mike Lehmann	Scenic
Chuck Schultz	N.F.II
MELANIE BOND CROMES	ROCHFORD