

Pennington County Fire Service Board Meeting

August 12, 2009

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Vice Chair person Kendall Kjerstad called the Pennington County Fire Service Board meeting to order at 7:00 PM in the EOC Room in the basement of the County Courthouse. Members present were: Leah Thibeau, Denny Gorton, Ray Bubb, Lee Scott, Joe Tjaden, Jim Light, Joel Stephens and Kendall Kjerstad. Guests, Paul Smith, Rockerville VFD; Duane Hofer, North Haines VFD; Rob Lehmann, North Haines VFD; Brent Kolstad, SDOEM; Mark Enright, Western Dakota Tech; Craig Comer and Mark Raderschadt, Hill City VFD.

PAST MEETINGS MINUTES: Motion Scott, and second Stephens to approve the June 10, 2009 minutes as well as the July 8, 2009 minutes. Motion Carried.

BUDGET REPORTS: Motion Scott, and second Tjaden to approve the budget Motion Carried.

COMMITTEE REPORTS:

Pro-Active: (Tjaden, Chair; Stephens, Carbajal)

a. Recruitment and Retention-

- (i) Training Committee – Johnson, Chair; Bubb, Stadel, Barrows- Bubb said that he will be getting in touch with Johnson this week to set up a meeting with the committee about their training ideas. Bubb believes that individually the members are already proactively working on existing training projects.
- (ii) Marketing/Recruitment Committee – Gorton, Chair; Smith, Sortland, Venable- Gorton reported that the committee held a meeting on 8/3/09 and Smith had typed up minutes for your review and a copy was included in this months packets. Gorton had spoken with Alexa White about the possibility of creating a Facebook page to post on line. However that has been put on hold until more information is gathered. Gorton also mentioned the idea of having local area businesses with large traffic volume be used for recruitment purposes (i.e., care dealerships during sales, etc.)
- (iii) Retention Committee- Hofer, Chair; Schmidt, Hodge, Mantei – Hofer reported that he will be creating a form to be distributed at the monthly department meetings to learn more about the new members. Hofer believes that the more we find out from the new member and what they expect from the department will better guide us with the retention efforts.

b. Digital Radio Conversion- Gorton created an Analog/Digital conversation estimated timetable DRAFT for your review. By January 2013 all radios will need to be narrow banded; that includes all zones, fire grounds, paging systems etc. will need to be converted. Gorton asked that please review the timeline and provide some input to change or updates that should be included.

c. Regional Fire Training Site Long Term Plans- Nothing at this time.

Accident Review: (Schmidt- Chair, Light, Johnson)

- a. Committee Report – Gorton wanted to stress to the board the importance of completing a first report of injury in the event a firefighter is injured on a call. Our office has a timeline as to when a claim will be accepted after an injury. The paperwork needs to be filled out and turned into our office within days of when the injury occurred.

OLD BUSINESS:

Vehicle Maintenance Contracting: Scott said that he and Mallow are going to met with Randy Rau next week to go over the contract options.

Cell Phone Texting: Gorton said that everything is ready to go and we are waiting on Curt from our IT department to set up the email groups that we are going to be testing. Kjerstad asked that he be added to the testing process due to the location of the Wasta department.

Capital Improvement Projects:

- a. Residential fire sprinkler trailer- Tim Behlings provided a slideshow presentation for those of you that missed his sprinkler demonstration at State Fire School this year. Behlings request is to purchase a self contained, trailer mounted unit that would demonstrate how effective residential sprinklers are. The fund request is for \$16,000.00 to purchase the following equipment:
 - Steel shipping container \$3200.00
 - Gooseneck Trailer \$5500.00
 - Tank and pump assembly \$705.00
 - Generator \$3500.00
 - Interior finish materials \$1000.00
 - Exterior transportation tarps \$500.00
 - Signage \$500.00
 - Sound/Pa system \$350.00
 - Demonstration plexi-glass consumables \$200.00
 - Assembly misc. costs \$1000.00Motion Tjaden to approve the funding request in the full amount of \$16,000.00 for the residential fire sprinkler trailer demo. Second Kjerstad. Motion carried.
- b. Sparky the fire dog- Motion Stephens to approve the purchase of the Sparky Fire Dog costume. Second Tjaden. Oppose one for, one opposed- carried over to next months meeting
- c. PSIC radio grant match-Gorton submitted a request for a twenty percent match that would meet the eighty percent from the PSIC grant funds. There is a need to purchase digital trunked portables/Mobile radios and this would help move the county VFD's in that direction. Motion Scott to move forward on the twenty percent radio grant match in the amount of \$20,000.00. Second Tjaden. Motion carried.

Other: Nothing at this time.

NEW BUSINESS:

Commissioners Report: Nothing at this time.

Emergency Management Report: Nothing at this time.

Other: Nothing at this time

NEW REQUESTS: Nothing at this time

REQUESTS TO BE ACTED ON: Smith submitted a request for funds to build a smoke detector simulator. The cost was \$800 (est) to purchase material to build a short, mobile wall section featuring two interconnected smoke detectors complete with strobe light feature. The purpose is to show the public how to test smoke detectors and to demonstrate how the detectors should function when working properly. Motion Scott to approve \$800 to build the smoke detector wall that can be used in conjunction with the fire sprinkler trailer. Second Tjaden. Motion carried.

Smith also had a request to purchase small bottles of test smoke to be given away at the fire prevention week open house. The cost for 288 bottles is \$550. This request was deferred until next months meeting.

ADJOURNMENT: There being no further business, motion Tjaden, Second Scott to adjourn. Carried